

*Coaching brief and contract*

Church:	Date of initial meeting:
Pastor/Leader:	
Development area:	
Desired outcomes (changes to skills or behaviour): 1 2 3	
Potential fears/concerns:	How can they be handled?
Potential obstacles/hurdles:	How can they be overcome?
Previous experience of being coached:	
Other courses or planned development activities:	
Feedback loop agreed:	
Number of sessions:	Length of each session:
Initial session to be held on:	Review points:

Information to be gathered:
Next step/specific actions:
Coach is responsible for: PREPARING FOR SESSIONS; ENSURING THAT OBJECTIVES ARE COVERED SATISFACTORILY; FOLLOW UP AND REVIEW; CONFIDENTIALITY.
Any others involved in supporting the coaching process:
Measurement of success:
Signatures and date:  Pastor/Leader: .....  Coach: .....